



300 Harris Avenue
Bellingham, WA 98225
(360) 629-5200

Operations Manager
\$60,000-\$85,000 DOE

Index Sensors & Controls is a leading manufacturer of switches, sensors, and controls for the commercial truck, engine, agricultural, off-road, and industrial equipment markets. We are proud to supply manufacturers of some of the world's toughest equipment manufacturers and OEM's.

Position Summary:

We have an immediate opening for a hand-on, results oriented Operations Manager to aid in our strategic growth objectives. The Operations Manager is responsible for the successful management of productivity, quality control, and continuous improvement metrics as established for the Operations Department by management. In addition, the Operations Manager will Enhance the operational procedures and systems, prepare reporting to management, and identify opportunities for improvement.

Qualifications:

- Bachelor's (Preferred)
- Manufacturing: 5 years (Preferred)

Job Responsibilities

- Manage staff to ensure production activities and metrics are met.
- Plan, organize, and assign activities required to complete assembly of parts in accordance with all IATF standards and customer requirements.
- Ensure all cost reduction and continuous improvement deliverables are achieved.
- Represent Operations on various cross functional teams.
- Accountable for all Operations IATF 16949 policies and procedures.
- Evaluate skills and conduct performance reviews of employees and make appropriate recommendations for improvement.
- Maintain and publish Operation metrics and KPI's.
- Ensure training metrics are met and provide technical guidance for production team members.
- Work with Engineering and Sales in support of new product release, PPAP duties, and APQP deliverables.

Job Requirements

- Bachelor's degree in Operations Management or equivalent.
- 5+ years related experience in a manufacturing environment.
- Previous application experience of Kanban, Lean Manufacturing, and/or TOC.
- Excellent written and verbal communication skills, ability to work with and function across all levels of the organization.
- Excellent Microsoft Office skills.

- Experience working within an ERP database & report writing.

Compensation & Benefits:

- Competitive compensation (DOE)
- Medical/Dental/Vision insurance
- Life insurance
- Gym membership reimbursement
- Paid Holidays
- Accrued Time Off
- Retirement Plan: 401(k) with matching and a ROTH option
- Tuition reimbursement
- Employee assistance program

*****Please note: Index Sensors is currently located in the Fairhaven section of Bellingham, WA, but will be moving to the Arlington/North Marysville area in early 2022.**

Index Sensors & Controls is an EEO employer and a drug-free company.

Please note that our drug-free policy includes marijuana and there are no exceptions for those with medical marijuana prescriptions.

Job Type:

- Full-time

Schedule:

- 10-hour shift (Monday-Thursday)

Education:

- Bachelor's (Preferred)

Experience:

- Manufacturing: 5 years (Preferred)

Work Authorization:

- United States (Required)

Work Location:

- One location

Work Remotely:

- No

COVID-19 Precaution(s):

- Personal protective equipment provided or required
- Social distancing guidelines in place
- Sanitizing, disinfecting, or cleaning procedures in place